## USING PAYPAL TO DONATE TO HODOS INSTITUTE

Now you can use PayPal to donate online to Hodos Institute. It is a simple, user-friendly process.

To get started, go to the Hodos Institute website donation page at <u>http://www.hodosinstitute.com/support</u>. The, following these steps:

1) Click on the Donate button.



2) At the top of the Hodos Institute screen, enter the amount you want to donate (arrow 1 below). If you want to make this a recurring monthly donation, check the "Make This Recurring (Monthly)" box to the right of the amount field (arrow 2 below).

## Hodos Institute



3) If you do not have a PayPal account you must skip this step and go to step 5. You are not able to create a PayPal account from this page.

To use PayPal, enter your email address and PayPal account password in the "Log in to PayPal box on the right side of the screen (arrow 3 below), then select the "Log In" button (arrow 4).



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- 4) Review your donation information. If it is incorrect, click on "Change" to edit and resubmit. If the information is correct, click the "Donate \$xxx now" button (where xxx is the amount you intend to donate).
- 5) To utilize a credit card rather than PayPal for your donation, click the "Continue" link found at the end of the "Don't have a PayPal account?" section to the left of the PayPal log in box (see arrow 5 in the previous screen shot).
- 6) Fill in the required information for your credit card. Be sure to complete all required fields including name, address, phone, email address, and credit card information (arrow 6 below). When complete, click the "Review Donation and Continue" button (arrow 7 below).

## Pay with Credit Card or Log In

Country:	United States 🔹
First Name:	
Last Name:	
Credit Card Number:	
Payment Type	
Expiration Date:	mm / yy CSC: What's this?
Billing Address Line 1:	
Billing Address Line 2: (optional) City:	
State:	
ZIP code:	
Home Telephone: 🛛 🎵	
Email:	555-555-1234
7	Review Donation and Continue

7) As in step 4, review your information, correct it if necessary, and then submit your donation.